

**Independence Elementary
School Advisory Council (SAC) Meeting Minutes
November 4, 2020 at 2:15, Independence Media Center**

Attendance:

Allison Olszewski, Todd Wind, Mai Nguyen, Penelope Parr, Amber Andrews, Daisy Alvarez, Dr. Osborne, Marisela Silguero, Lynn DiPrato, Stephanie Wind (call in)

Call to Order:

A meeting of the Independence Elementary School Advisory Council was held in the media center on November 4, 2020. Mr. Wind called the meeting to order at 2:20. Allison Olszewski recorded minutes for this meeting.

Approval of Previous Minutes:

Motion by Mai Nguyen, seconded by Amber Andrews, motion carried unanimously

Principal's Report (Announcements/HR & Budget Updates):

- School budget update
- Discussion on the instructional models (face-to-face and LaunchED)
- School data update

School Improvement Plan (Goal Updates):

- Allison Olszewski reviewed the School Improvement Plan Goals - Plan approved by West Learning Community
 - 1 - Student achievement will increase by continuing to focus on our students in the lowest 25%.**
 - 2 - Student achievement will improve when we focus on ELA proficiency.**
- Based on the goals, we are creating instructional groups for targeted instruction and we are planning to start fifth grade tutoring in January.

Old Business:

- Discussion of SAC Project – How can it be moved online? Ideas will be shared at December meeting
- Overview of requirements for SAC money
- Amended Independence SAC bylaws
 - **Article IV: Representation and Elections** – Motion to approve changes Amber Andrews, second by Penelope Parr, motion carries unanimously
 - 2 d** – Amend wording to: Community members shall be appointed by the principal, as needed, to comply with the state statute
 - 2e** – Strike 2e from the bylaws
 - Elections:** Amend wording to: Proper notice of the election of council members shall be given according to the Sunshine Law.
 - **Article VII: Meetings** – Motion to approve changes Mai Nguyen, second by Lynn DiPrato, motion carries unanimously
 - 1** – Amend wording to: Meetings shall be held within the first 30 days of school and will continue monthly during the school year until eight meetings at quorum have occurred.
 - 2** – Strike 2 from the bylaws

New Business:

- N/A

Open Agenda (Non-SAC Members):

N/A

Meeting Adjournment:

Motion: Dr. Osborne motioned to adjourn, Mai Nguyen seconded, motion carried unanimously.

Next Meeting Date, Time, and Location:

- December 2, 2020 – Independence Media Center

Submitted by: Allison Olszewski, SAC Secretary

Approval date:

The process for submitting all SAC agendas, sign-in sheets, minutes, and bylaws can be found at <http://ims.ocps.net/RAG/SPP/Pages/SIP.aspx>.

According to [Florida State Statute 1001.452](#), SAC members shall:

1. Perform functions prescribed by regulations of the district school board, but not have any powers and duties reserved by law to the school board
2. Assist in the preparation, implementation, and evaluation of the school improvement plan
3. Assist principal in preparation of school's annual budget and plan
4. Identify the appropriate use of school improvement dollars for implementing the approved school improvement plan, if funds are available from the Florida Department of Education