

**Independence Elementary
School Advisory Council (SAC) Meeting Minutes
September 2, 2020, 2:15
Virtual: <https://ocps.gl.blindsidenetworks.com/ols-49w-7qm>**

Attendance:

Amber Andrews, Danny Paltjon, Dr. Osborne, Mai Nguyen, Marisela Silguero, Lynn DiPrato, Stephanie Wind, Todd Wind, Allison Olszewski

Call to Order:

A meeting of the Independence Elementary School Advisory Council was held online on September 2, 2020. Dr. Osborne called the meeting to order at 2:15. Allison Olszewski will record minutes for this meeting.

Principal's Report (Announcements/HR & Budget Updates):

- Covid Update
- Enrollment is down – Discussed how this impacts budget

School Improvement Plan (Goal Updates):

- Allison Olszewski reviewed the School Improvement Plan Goals (plan still being edited)

1 - Student achievement will increase by continuing to focus on our students in the lowest 25%.

2 - Student achievement will improve when we focus on ELA proficiency.

New Business:

- Voted on Parent SAC members – all approved unanimously
- Voted on SAC Board
 - Running for Chair: Todd Wind – voted in as chair – motion to approve made by Mai Nguyen, seconded by Amber Andrews, approved unanimously
 - Nominated for Co-Chair: Amber Andrews – Amber Andrews voted in as co-chair – Motion to approve made by Dr. Osborne, seconded by Mai Nguyen, approved unanimously
 - Running for Secretary: Allison Olszewski – Motion to approve made by Todd Wind, seconded by Marisela Silguero, approved unanimously
- Reviewed Robert's Rules of Order
- Determined 2020-2021 SAC Dates
 - Most meetings will be the first Wednesday of the month at 2:15 – Specific meeting dates will be discussed at the October meeting

Open Agenda (Non-SAC Members):

N/A

Meeting Adjournment:

Motion: Amber Andrews motioned to adjourn, Mai Nguyen seconded, motion carried unanimously.

Next Meeting Date, Time, and Location:

- October 1, 2020 at 3:00 - <https://ocps.gl.blindsidenetworks.com/ols-bed-hyb-mzc>

Submitted by: Allison Olszewski, SAC Secretary

Approval date:

The process for submitting all SAC agendas, sign-in sheets, minutes, and bylaws can be found at <http://ims.ocps.net/RAG/SPP/Pages/SIP.aspx>.

According to [Florida State Statute 1001.452](#), SAC members shall:

1. Perform functions prescribed by regulations of the district school board, but not have any powers and duties reserved by law to the school board
2. Assist in the preparation, implementation, and evaluation of the school improvement plan
3. Assist principal in preparation of school's annual budget and plan
4. Identify the appropriate use of school improvement dollars for implementing the approved school improvement plan, if funds are available from the Florida Department of Education