**Independence Elementary School**

**School Advisory Council (SAC) Meeting Minutes**

**December 07, 2022 – Independence Elementary RM 103**

**Attendance:** Yoo Jin Hwang, Jeffrey Peters, Elizabeth Wind, Josefina Henselin, Ashley Merritt, Diana Hammond, Penelope Parr, Marisela Silguero, Endicott, Kristina Washington, Meryl Mullen

**Call to Order:**

A meeting of the Independence Elementary School Advisory Council was held in the Independence Elementary RM 103 on November 09, 2022. Jeffrey Peters called the meeting to order at 2:34pm. Yoo Jin Hwang will record minutes for this meeting.

**Approval for Previous Minutes: Yoo Jin Hwang**

Motion for approval made by Josefina Henselin, seconded by Penelope Parr, approved unanimously

**Principal’s Report (Announcements): Principal Jeffrey Peters**

* Raze Craze: raised $15,000
* School Recognition Funds: funds have been distributed
* Pavilion update: received an update on the new plan for the fence, waiting for approval
* Hurricane make-up date update
* Will update SIP starting in January
* Testing is going much smoother
* Eagle Encore concert on 12/14
* 2 4th grade teachers are leaving on 12/16
  + 1 person is hired
* New PE para is starting tomorrow (12/10)

**New Business:**

N/A

**Open Agenda (Public Comments):**

N/A

**Meeting Adjournment:**

Motion: Jeffrey Peters motioned to adjourn the meeting at 2:50pm.

Motion carried unanimously.

**Next Meeting Date, Time, and Location:** 01/11/23, 1:30pm, IES Media Center

**Submitted by:** Yoo Jin Hwang (SAC Secretary)

**Approval Date:**

The school district is required to maintain copies of all SAC bylaws (Fla. Stat. § 1001.452(1)(d), 2021). The district has established a SAC collaboration site that allows school administrators to upload approved SAC minutes and bylaws (see Appendix B for Template – School Advisory Council Minutes and Appendix C for Template – School Advisory Council Bylaws). School administrators are also able to view all previously submitted documents. The address is [http://sacfiles.ocps.net](http://sacfiles.ocps.net/). Instructions for uploading bylaws and minutes to the site are available [here](http://districtcollaboration.ocps.net/team/SAC/Shared%20Documents/Uploading%20Files.pdf).

According to [Florida State Statute 1001.452 (](http://www.leg.state.fl.us/Statutes/index.cfm?App_mode=Display_Statute&URL=1000-1099/1001/Sections/1001.452.html)2), SAC members shall:

1. Perform functions prescribed by regulations of the district school board, however; no advisory council shall have any of the powers and duties now reserved by law to the district school board
2. Assist in the preparation and evaluation of the school improvement plan
3. Assist in the preparation of school’s annual budget and plan
4. A portion of funds provided in the annual General Appropriations Act for use by school advisory councils must be used for implementing the school improvement plan. (If funds are available from the Florida Department of Education)