

Independence Elementary School

School Advisory Council (SAC) Meeting Minutes

January 17, 2024 – Independence Elementary RM103

Attendance: Yoo Jin Hwang, Jeffrey Peters, Amber Andrews, Mai Nguyen, Diana Hammond, Penelope Parr, Tamia Martinez, Rosana Barcellos, Wilfredo Marrero, Patricia Cedat, Marissa Hochberg, Renata Basile, Ann-Marie Boyd, Ashley Merritt, Elizabeth Wind, Marissa Endicott

Call to Order:

A meeting of the Independence Elementary School Advisory Council was held in the Independence Elementary Media Center on January 17, 2024. Jeffrey Peters called the meeting to order at 1:34pm. Yoo Jin Hwang will record minutes for this meeting.

Approval for Previous Minutes:

Motion for approval made by Mai Nguyen Marrero, seconded by Amber Andrews, approved unanimously

Principal's Report (Announcements): Principal Jeffrey Peters

- 1/19: Highest Growth Celebration
- 1/23: Literacy Night
- 1/25: 100th day of school
- 2/1: St. Augustine 4th Grade
- 2/9: Field Day
- 2/13: PTO Bingo Night (6pm – 8pm)
- 2/29: STEAM Night
- Data Update:
 - Top 10 of the school in OCPS
 - Around 60% proficiency for MOY
 - Goal is to be above 80%

Old Business:

- N/A

New Business:

- Upcoming Field Trips:
 - 2/1: 4th to St. Augustine
 - 3/7: 2nd to Brevard Zoo
 - 3/7: 1st to OFS
 - April: Kindergarten to Central Florida Zoo
 - April: 3rd and 5th to Universal

Open Agenda (Public Comments):

- School Spelling Bee:
 - 29 rounds
 - 4th grade winning (district level competition)
- Spring Carnival coming up
- 5th Public Speaking: 2/8

Meeting Adjournment:

Motion: Diana Hammond to adjourn the meeting at 1:47pm.

Motion carried unanimously.

Next Meeting Date, Time, and Location: 02/07/2024, 1:30pm, IES Media Center

Submitted by: Yoo Jin Hwang (SAC Secretary)

Approval Date:

The school district is required to maintain copies of all SAC bylaws (Fla. Stat. § 1001.452(1)(d), 2021). The district has established a SAC collaboration site that allows school administrators to upload approved SAC minutes and bylaws (see Appendix B for Template – School Advisory Council Minutes and Appendix C for Template – School Advisory Council Bylaws). School administrators are also able to view all previously submitted documents. The address is <http://sacfiles.ocps.net>. Instructions for uploading bylaws and minutes to the site are available [here](#).

According to [Florida State Statute 1001.452 \(2\)](#), SAC members shall:

- 1.** Perform functions prescribed by regulations of the district school board, however; no advisory council shall have any of the powers and duties now reserved by law to the district school board
- 2.** Assist in the preparation and evaluation of the school improvement plan
- 3.** Assist in the preparation of school's annual budget and plan
- 4.** A portion of funds provided in the annual General Appropriations Act for use by school advisory councils must be used for implementing the school improvement plan. (If funds are available from the Florida Department of Education)