

Independence Elementary School

School Advisory Council (SAC) Sign-In

November 01, 2023 at 1:30pm - RM 103

Name	Role	Phone Number	Email Address	Signature
Yoo Jun Huang	Instructional Coach		yoojun.huang@oepps.net	
Mai Nguyen	Parent	(407) 242-1277	meinguyen17@gmail.com	Mai Nguyen
Ashley Merritt	Parent	321-331-1628	a.merrittme@gmail.com	
Amber Andrews	Parent	407-301-4538	Amberosborn@msn.com	
Wilfredo Marrero	Staff	—	wilfredo.marrero@oepps.net	
Renata Basile	Staff		120375@oepps.net	
Tamara Martinez	Teacher	407-97-2201	tamara.martinez@yhc.com	
Marissa Hochberg	Parent	407 460 4901	Marissahochberg@gmail.com	
Marissa Endicott	Teacher		marissa.endicott@oepps.net	
Jeff Peters	Principal		Jeffrey.peters@oepps.net	
Rosana Barcellos	Parent	(415) 419-9150	rosanabarcellos@bottmail.com	
Sergio Meza-Montoya	Parent	(510) 224-8226	sergiomezao@hotmail.com	
Patricia Cedat	School Counselor		patricia.cedat@oepps.net	
Kristina Washington-Morris	parent	925-998-2338	mrsnamo@gmail.com	

Independence Elementary School

School Advisory Council (SAC) Meeting Minutes

November 01, 2023 – Independence Elementary RM 103

Attendance: Yoo Jin Hwang, Jeffrey Peters, Josefina Henselin, Amber Andrews, Meryl Mullen, Mai Nguyen, Diana Hammond, Penelope Parr, Tamia Martinez, Marissa Endicott, Wilfredo Marrero, Patricia Cedat, Marissa Hochberg, Rosana Barcellos, Mallory Guarino, Renata Basile, Ashley Merritt, Sergio Meza, Kristina Washington-Morris

Call to Order:

A meeting of the Independence Elementary School Advisory Council was held in the Independence Elementary Media Center on November 01, 2023. Jeffrey Peters called the meeting to order at 1:36pm. Yoo Jin Hwang will record minutes for this meeting.

Approval for Previous Minutes:

Motion for approval made by Amber Andrews, seconded by Mai Nguyen, approved unanimously

Principal's Report (Announcements): Principal Jeffrey Peters

- Field Trip:
 - 2nd grade: 11/3 Science Center
 - 3rd and 5th grades: 11/16 Kennedy Space Center
 - 1st grade: 11/17 Gatorland
 - Kindergarten: 11/30 Crayola
- Thanksgiving break
- Red Ribbon Week ended
- Bookfair ending on 11/9
 - Family night 11/6 (3:30pm – 5:30pm)
- Mega Blast on 11/09
- Teach-In 12/01
- Progress Reports going home 11/30
- Numbers on windows: security enhancement for emergency situations
- School Recognition Fund: no state guideline yet
 - December SAC Meeting might be moved to 12/13

- FAST PM2 coming up in December

Old Business:

- N/A

New Business:

- SAC Bylaw Update: Motion for approval made by Patricia Cedat, seconded by Wilfredo Marrero, approved unanimously

Article IX: Florida School Recognition Program

1. Funds must be used for purposes listed below as determined jointly by the school's staff and school advisory council.

a. Definitions for staff are provided in s. 1012.01, F.S. and include instructional personnel, administrative personnel and educational support employees. b. If school staff and the school advisory council cannot reach agreement by February 1, the awards must be equally distributed to all classroom teachers currently teaching in the school.

c. Notwithstanding statutory provisions to the contrary, incentive awards are not subject to collective bargaining (s. 1008.36, F.S.).

2. School recognition awards must be used for the following (s. 1008.36(4), F.S.):

a. Nonrecurring bonuses to the faculty and staff;

b. Nonrecurring expenditures for educational equipment or materials to assist in maintaining and improving student performance; or

c. Temporary personnel for the school to assist in maintaining and improving student performance.

3. Florida School Recognition Program money may not be paid to school resource officers (SROs). Under the SRO contracts with local law enforcement, SROs remain employees of the local enforcement agency, not OCPS. SROs are under the direct supervision and control of the Law Enforcement Agency. They remain employees of the Law Enforcement Agency and are responsible and accountable to the Law Enforcement Agency's chain of command.

4. FAC conducts the voting process, which is outlined in the FAC Bylaws.

5. The proposal with the most votes will be brought to the SAC as an agenda item by the FAC and/or principal as the option to be voted on and implemented. Passage of this option will require a SAC simple majority (51%) of quorum of the voting members.

a. If the option does not pass with a simple majority (51%) of quorum of the voting members, the SAC will review the remaining options that were on the original ballot

provided by the FAC. The SAC will approve any and/or all of the remaining options. The FAC will restart the process by only utilizing the remaining proposals that SAC has approved, if time permits prior to February 1 (s. 1008.36(4), F.S.).

Open Agenda (Public Comments):

- Morning car line stopping point (Newsletter)
- Change about SAC meeting time (possibility)

Meeting Adjournment:

Motion: Mai Nguyen motioned to adjourn the meeting at 1:57pm.

Motion carried unanimously.

Next Meeting Date, Time, and Location: 12/06/2023, 1:30pm, IES Media Center

Submitted by: Yoo Jin Hwang (SAC Secretary)

Approval Date:

The school district is required to maintain copies of all SAC bylaws (Fla. Stat. § 1001.452(1)(d), 2021). The district has established a SAC collaboration site that allows school administrators to upload approved SAC minutes and bylaws (see Appendix B for Template – School Advisory Council Minutes and Appendix C for Template – School Advisory Council Bylaws). School administrators are also able to view all previously submitted documents. The address is <http://sacfiles.ocps.net>. Instructions for uploading bylaws and minutes to the site are available [here](#).

According to [Florida State Statute 1001.452 \(2\)](#), SAC members shall:

1. Perform functions prescribed by regulations of the district school board, however; no advisory council shall have any of the powers and duties now reserved by law to the district school board
2. Assist in the preparation and evaluation of the school improvement plan
3. Assist in the preparation of school's annual budget and plan

4. A portion of funds provided in the annual General Appropriations Act for use by school advisory councils must be used for implementing the school improvement plan. (If funds are available from the Florida Department of Education)