

Independence Elementary School

School Advisory Council (SAC) Meeting Minutes

December 13, 2023 – Independence Elementary Media Center

Attendance: Yoo Jin Hwang, Jeffrey Peters, Amber Andrews, Meryl Mullen, Mai Nguyen, Diana Hammond, Penelope Parr, Tamia Martinez, Ashley Tournay, Wilfredo Marrero, Patricia Cedat, Marissa Hochberg, Renata Basile, Kristina Washington-Morris, Ashley Merritt, Elizabeth Wind

Call to Order:

A meeting of the Independence Elementary School Advisory Council was held in the Independence Elementary Media Center on December 13, 2023. Jeffrey Peters called the meeting to order at 1:34pm. Yoo Jin Hwang will record minutes for this meeting.

Approval for Previous Minutes:

Motion for approval made by Wilfredo Marrero, seconded by Mai Nguyen, approved unanimously

Principal's Report (Announcements): Principal Jeffrey Peters

- Official School Grade: A
- Winter Break for 2 weeks
- 1/8: student holiday
- 1/9: Q3 begins
- FAST PM2 is happening
- 1/22 – 1/26: Literacy Week
 - 1/23: Literacy Night
 - Theme: Believe in yourSHELF

Old Business:

- N/A

New Business:

- School Recognition Funds Approval
 - Voted option: All Independence Elementary school-based, full-time faculty and staff, including Cafeteria and Custodial staff who were in attendance at least 70% of the school year during the 2022 – 2023 school year, will receive equal distribution (excluding involuntary transfers and voluntary transfers). Part-time faculty and staff who were in attendance at least 70% of the school year will receive 50% of the allotted amount that the full-time faculty and staff receive. *(Option indicates that if a staff member left Independence Elementary, they are not eligible for the bonus).
 - Voted for APPROVAL with 13 votes (100% agreement)

Open Agenda (Public Comments):

- Weekly email concern
- Email concern

Meeting Adjournment:

Motion: Andrew motioned to adjourn the meeting at 1:49pm.

Motion carried unanimously.

Next Meeting Date, Time, and Location: 01/17/2024, 1:30pm, IES Media Center

Submitted by: Yoo Jin Hwang (SAC Secretary)

Approval Date:

The school district is required to maintain copies of all SAC bylaws (Fla. Stat. § 1001.452(1)(d), 2021). The district has established a SAC collaboration site that allows school administrators to upload approved SAC minutes and bylaws (see Appendix B for Template – School Advisory Council Minutes and Appendix C for Template – School Advisory Council Bylaws). School administrators are also able to view all previously submitted documents. The address is <http://sacfiles.ocps.net>. Instructions for uploading bylaws and minutes to the site are available [here](#).



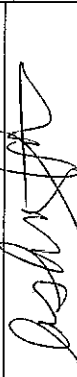



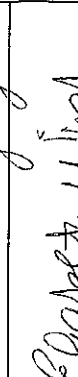

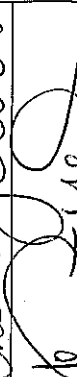

According to [Florida State Statute 1001.452 \(2\)](#), SAC members shall:

- 1.** Perform functions prescribed by regulations of the district school board, however; no advisory council shall have any of the powers and duties now reserved by law to the district school board
- 2.** Assist in the preparation and evaluation of the school improvement plan
- 3.** Assist in the preparation of school's annual budget and plan
- 4.** A portion of funds provided in the annual General Appropriations Act for use by school advisory councils must be used for implementing the school improvement plan. (If funds are available from the Florida Department of Education)

Independence Elementary School

School Advisory Council (SAC) Sign-In

December 13, 2023 at 1:30pm – Media Center

Name	Role	Phone Number	Email Address	Signature
Yoo Jin Huang	Instructional Coach	407-217-7727 407-217-7727	yoojin.huang@ocps.net	
Diana Hammond	media specialist	407-217-7727	diana.hammond@ocps.net	
Ashley Merritt	parent	321-331-1628	a.merritt@gmail.com	
Mery Mullen	Parent	407-484-8444	merymullen@gmail.com	
Amber Andrews	Parent	407-301-4558	Amberosborn@comcast.com	
Mai Nguyen	Parent	407-242-1277	mainguyen17@gmail.com	
Elizabeth Wind	Parent	308-846-6411	wind.elizabeth@yahoo.com	
Ashley Tournay	teacher	727-312-8056	ashley.tournay@ocps.net	
Wilfredo Marrero	Staff	407-457-6453	woifredo.marrero@ocps.net	
Kristina Washington-Morris	parent	925-998-2338	mrs.wamo@gmail.com	
Kerelope Lane	champion	305-934-1333	kerelope.lane@discovery.com	